

食品安全/品質管理系統驗證申請書
Food Safety/ Quality Management System Certification
Application Form

驗證標準： Certification Standard	<input type="checkbox"/> ISO 22000	<input type="checkbox"/> FSSC 22000	<input type="checkbox"/> HACCP	<input type="checkbox"/> ISO 9001
評鑑類型： Audit Type	<input type="checkbox"/> 初次查驗 Initial Assessment <input type="checkbox"/> 展延查驗 Re-certification <input type="checkbox"/> 增列查驗 Addition Assessment <input type="checkbox"/> 減列查驗 Deletion Assessment <input type="checkbox"/> 其他：驗證變更 Certification change	<input type="checkbox"/> 初次查驗 Initial Assessment <input type="checkbox"/> 展延查驗 Re-certification <input type="checkbox"/> 增列查驗 Addition Assessment <input type="checkbox"/> 減列查驗 Deletion Assessment <input type="checkbox"/> 其他：驗證變更 Certification change	<input type="checkbox"/> 初次查驗 Initial Assessment <input type="checkbox"/> 展延查驗 Re-certification <input type="checkbox"/> 增列查驗 Addition Assessment <input type="checkbox"/> 減列查驗 Deletion Assessment <input type="checkbox"/> 其他：驗證變更 Certification change	<input type="checkbox"/> 初次查驗 Initial Assessment <input type="checkbox"/> 展延查驗 Re-certification <input type="checkbox"/> 增列查驗 Addition Assessment <input type="checkbox"/> 減列查驗 Deletion Assessment <input type="checkbox"/> 其他：驗證變更 Certification change
認證機構： Accreditation Bodies	<input type="checkbox"/> TAF <input type="checkbox"/> KAB <input type="checkbox"/> 其他	<input type="checkbox"/> TAF <input type="checkbox"/> KAB <input type="checkbox"/> 其他	<input type="checkbox"/> TAF <input type="checkbox"/> KAB <input type="checkbox"/> 其他	<input type="checkbox"/> TAF <input type="checkbox"/> KAB <input type="checkbox"/> 其他

經營業者名稱 Entity Name : _____

申請日期 Date of Application (yy/mm/dd) : _____ 年 月 日

本欄申請廠商請勿填寫 For FSI use only
驗證編號 Certification Number :
日期 date :

一、基本資料 General Informaiton :

公 司 Company	中 文 名 稱 Chinese Name			
	英 文 名 稱 English Name			
	地 址 Address			
	電 話 Telephone Number			
	傳 真 Fax			
	統 一 編 號 Company Tax ID			
	商 業 登 記 證 字 號 Business Registration			
工 廠 Factory	中 文 名 稱 Chinese Name			
	地 址 Address			
	電 話 Telephone Number			
	傳 真 Fax			
	工 廠 登 記 證 字 號 Factory Registration			
	廠 房 面 積 Factory Area	平方公尺(m ²)	廠 房 人 數 Number of People	人
負 責 人 姓 名 Name of person in charge			職 稱 Title	
聯 絡 人 Contact person			職 稱 Title	
聯 絡 電 話 Telephone number			傳 真 Fax	
行 動 電 話 Cell Phone Number				
電 子 信 箱 E-mail Address				

* 是否曾向其他驗證機構申請驗證? 是 否，則以下欄位免填寫

* Have you ever applied to the other Certification Bodies? Yes No, the following field do not need to fill in

驗證機構名稱 CB Name		通過之驗證項目 Has Passed Certification Standards	證書起迄日 Certificate Effective Date(yy/mm/dd)
		<input type="checkbox"/> ISO22000 <input type="checkbox"/> ISO9001 <input type="checkbox"/> HACCP <input type="checkbox"/> FSSC22000	/ / / ~ / / /

* 是否曾被驗證機構終止或暫時終止驗證? 是 否，則以下欄位免填寫

* Have your certification ever been suspended or revoked by any certifying agent?

Yes No, the following field do not need to fill in

請詳敘終止或暫時終止驗證原因：

Please describe the reason for been suspended or revoked:

* 是否曾發生驗證違規之情況? 是 否，則以下欄位免填寫

* Have you ever been against certification regulations?

Yes No, the following field do not need to fill in

請詳述違規原因：

Please describe the reason:

* 貴公司 ISO 22000 食品安全管理系統之建立及維持，是否曾接受輔導機構或顧問之輔導? 否 是，請填輔導機構名稱或顧問姓名：_____

* Your company ISO 22000 food safety management system to establish and maintain, whether counseling agencies or counselors have received? No Yes, please fill in the name of counseling agency or consultant name: _____

*** 驗證變更申請**

1. 請說明變更之原因：

2. 請勾選下列欲申請之項目，並依變更之內容檢附相關資料：

公司/工廠名稱 驗證地址 增列驗證範圍 減列驗證範圍

其他(請詳述) _____

*** Certification change request**

1. Please explain the reason for the change:

2. Please tick the following items to be applied, and attach the relevant information according to the changes:

Company / Factory Name Certification Address Add Certification Scope

Narrowing Certification Scope

other (please elaborate)

備註:

1. 【經營業者名稱／負責人／地址】請填「公司或商業登記證明文件」或合法登記證明所示之名稱／負責人／地址。

2. 【申請客戶名稱／地址】如為製造業申請者，請填「工廠登記證明文件」所示之名稱及地址。

3. 【申請工廠名稱／地址】及【申請驗證之範圍】將作為本組日後核發證書之參據。

二、申請驗證之範圍 The proposed Certification Scope:

HACCP 類別 HACCP Type	產品名稱 Product name	產品分類 Product Scope	員工總數 Number of employees	生產線 Production line	輪班情況 Shift situation	生產操作 情況說明 Production operation description	產品儲存方式 (冷凍、冷藏、常溫) Product storage method (Frozen, refrigerated, room temperature)
例：冷凍調理食品	義大利麵	CIII					

備註:

1. 廠內申請驗證範圍合計 項 HACCP 計劃書，危害管制 CCP 點相同或雷同可歸為 1 項，共 項。
2. 製造業廠商其申請產品/產品類別，必須為工廠登記證上所列之產品範圍。
3. 請參閱附表一：食品安全管理系統驗證範圍分類表。

Note:

1. There is/are __ (Number) scope of the factory application for certification HACCP plan (be sure to fill in). There is/are __ (Number) scope of the CCP is the same or similar.
2. The manufacturer's application for product / product category must be the product range listed on the factory registration certificate.
3. Please refer to Table 1: Food Safety Management System Certification Range Classification Table.

三、申請驗證範圍之主要外包加工、分包活動：

The application scope of the main certification outsourcing processing, subcontracting activities:

活動名稱 Activity Name	外包商/分包商名稱 Subcontractor / Subcontractor Name	管制部門 Control Department	管制措施 Control Measures	文件名稱/編號 Document Name / Number

四、食品添加物或加工輔劑：(服務業若無可免填)

Food additives or processing aids: (please skip if service industry is no add)

中文名稱 Chinese name	英文名稱 English name	產品名稱 Product name

五、是否曾接受國外客戶或其他機構之管理系統標準評鑑？

Have you accepted the evaluation of the management system standards of foreign clients or other institutions?

無 有，則請詳填下列資料：

No Yes, please fill in the following information:

客戶或機構名稱 Customer Or Organization Name	評鑑標準類別及版本 Audit Standard Category And Version	評鑑結果 Audit Results

六、同時申請 ISO 22000 及 ISO 9001 稽核驗證之相關管理狀況

At the same time apply for ISO 22000 and ISO 9001 audit Certification of the relevant management status

(1) 請問貴公司 ISO 22000 與 ISO 9001 文件管理程序是否為同一份程序書？

Does your company ISO 22000 and ISO 9001 document management procedures for the same procedure?

是 Yes 否 No

(2) 請問貴公司 ISO 22000 與 ISO 9001 管理審查程序是否為同一份程序書，且同一時間召開？

Does your company ISO 22000 and ISO 9001 management review process is the same procedure, and the same

是 Yes 否 No

(3) 請問貴公司 ISO 22000 與 ISO 9001 內部稽核程序是否為同一份程序書，且同一時間召開？

Does your company ISO 22000 and ISO 9001 internal audit procedures for the same procedure, and the same

A time to hold?

是 Yes 否 No

(4) 請問貴公司 ISO 22000 與 ISO 9001 品質手冊程序是否為同一份程序書，且品質政策與品質目的是否相同？

Is your company ISO 22000 and ISO 9001 quality manual procedures for the same procedure, and quality policy and quality objectives are the same?

是 Yes 否 No

(5) 請問貴公司 ISO 22000 與 ISO 9001 系統運作是否相同？

Is your company ISO 22000 and ISO 9001 system operation is the same?

是 Yes 否 No

(6)請問貴公司 ISO 22000 與 ISO 9001 品質改善機制相關程序是否相同？

Is your company ISO 22000 and ISO 9001 quality improvement mechanism related procedures are the same?

是 Yes 否 No

(7)請問貴公司 ISO 22000 與 ISO 9001 相關管理資源及權責是否相同？

Does your company ISO 22000 and ISO 9001 related management resources and rights and responsibilities are the same?

是 Yes 否 No

七、必需檢附之文件如下：

The documents that must be attached are as follows:

(一) 驗證申請需檢附之文件：

The Application Documents to be Attached:

- 食品安全/品質管理系統驗證申請書
Food Safety / Quality Management System Certification Application
- 「公司營利事業登記/商業登記證明文件」影本
"Profit-Making Business Registration / Business Registration Documents" Copy
- 「工廠登記證明文件」影本 "Factory Registration Certificate" Copy
- 「變更登記證明文件」影本 "Change Of Registration Documents" Copy
- 廠區平面配置圖 Plant Layout Plan
- 食品安全管理手冊(或包含 ISO 22000 之管理手冊)
Food Safety Management Manual (or management manual containing ISO 22000)
- 文件一覽表(或製造加工流程圖)
List of Documents (or Manufacturing Process Flow Chart)
- 產品描述表 Product description
- 原物料描述表 Original material description table

(二) 第一階段及第二階段需檢附之文件：

The First Phase and the Second Phase of the Documents to be Attached:

- 食品安全管理手冊(或包含 ISO 22000 之管理手冊)
Food Safety Management Manual (or Management Manual Containing ISO 22000)
- 文件一覽表 List Of Documents
- HACCP 計畫書(五大流程、七大步驟) HACCP Program(5 Processes, 7 Steps)
- 生產紀錄表 Production Record Table
- 出貨紀錄表 Shipping Record Sheet
- 病媒防治施作報告 Vector Control Report
- HACCP 小組成員名單 HACCP Team Members List
- 食品防護程序書 Food Protection Program Book
- 食品防護小組名單 List of Food Defense Teams
- 敏感區域配置圖 Sensitive Area Layout
- 敏感區域查核記錄表 Sensitive Area Check Record Form
- 產品監視計畫 Product Monitoring Program
- 供應商管理程序書 Supplier Management Procedure Book
- 重工回攬管理程序 Heavy Industry Back Into the Management Program

八、FSSC 22000 驗證申請自我評估：

FSSC22000 self-assessment checklist:

(一)說明 Instruction：

建議申請組織根據最新版本之方案進行自我評估，相關 ISO 標準可通過 ISO 網站獲取，而 FSSC 22000 附加要求包含在第 II 部分中可從網站下載(<http://www.fssc22000.com>)。一旦完成自我評估並找到潛在的差距，申請組織可與 FSI 聯繫，以便進行申請並簽署驗證合約。

It is recommended that the applicant organization conducts a self-assessment against the current version of the Scheme. The relevant ISO standards can be obtained from the ISO Store while the FSSC Additional Requirements are included in Part II and can be downloaded from the FSSC website (<http://www.fssc22000.com>). Once the self-assessment has been completed, and potential gaps are addressed, the applicant organization should contact their selected CB in order to receive an application form and afterwards agree on a certification contract.

(二)附加要求 Additional requirements：

本方案附加要求包括 The additional Scheme requirements are：

- 1) 服務管理 Management of services
- 2) 產品標籤 Product labelling
- 3) 食品防護 Food defense
- 4) 預防食品詐欺 Food fraud prevention
- 5) 標誌使用 Logo use，
- 6) 過敏原管理（僅限類別 C、I 和 K）
Management of allergens (for categories C, I and K only)
- 7) 環境管理（僅限類別 C、I 和 K）
Environmental monitoring (for categories C, I and K only)
- 8) 產品配方（僅限類別 DII）
Formulation of products (for category DII only)
- 9) 自然資源的管理（僅適用於類別 A）
Management of natural resources (for category A only).

申請人：

(簽章)

中華民國

年

月

日

附表一 食品安全管理系統驗證範圍分類表

Annex 1 Food Safety Management System Certification Scope

群組 Cluster ^a	類別 Category	次類別 Subcategory	所包括之活動例示 Examples of included activities
農業 Farming	A 畜養動物 Farming of Ani- mals	AI 畜養動物 肉類/乳/蛋/蜂蜜 Farming of Animals for Meat/Milk/ Eggs/Honey	飼養動失以供生產肉類、蛋、乳生產或蜂蜜(魚類與海產除外) 畜養、圈養、誘捕及狩獵(在狩獵點宰殺) 農場相關之包裝與儲存 Raising animals (other than fish and seafood) used for meat production, egg production, milk production or honey production Growing, keeping, trapping and hunting (slaughtering at point of hunting) Associated farm packing ^b and storage
		AII 養殖 魚類與海產 Farming of Fish and Seafood	肉品生產使用的魚類與海產之養殖 養殖、誘捕與捕魚(在捕獲點宰殺) 農場相關之包裝與儲存 Raising fish and seafood used for meat production Growing, trapping and fishing (slaughtering at point of capture) Associated farm packing ^b and storage
		BI 耕作 (穀物與豆類除外) Farming of Plants (other than grains and pulses)	植物(穀物與豆類除外)之種植或收成：園藝產品(水果、蔬菜、香料、蕈類等)與食物之脫水 農場相關之包裝與儲存 Growing or harvesting of plants (other than grains and pulses): horticultural products(fruits, vegetables, spices, mushrooms, etc.) and hydrophytes for food Associated farm packing ^b and storage
		BII 耕作 穀物與豆類 Farming of Grains and Pulses	種植或收成供食用之穀物與豆類 農場相關之包裝與儲存 Growing or harvesting of grains and pulses for food Associated farm packing ^b and storage
	B 耕作植物 Farming of Plants	BI 耕作 (穀物與豆類除外) Farming of Plants (other than grains and pulses)	植物(穀物與豆類除外)之種植或收成：園藝產品(水果、蔬菜、香料、蕈類等)與食物之脫水 農場相關之包裝與儲存 Growing or harvesting of plants (other than grains and pulses): horticultural products(fruits, vegetables, spices, mushrooms, etc.) and hydrophytes for food Associated farm packing ^b and storage
		BII 耕作 穀物與豆類 Farming of Grains and Pulses	種植或收成供食用之穀物與豆類 農場相關之包裝與儲存 Growing or harvesting of grains and pulses for food Associated farm packing ^b and storage

食品及飼料加工 Food and feed processing	C	製造食品 Food Manufacturing	CI	易腐壞動物產品之加工 Processing of perishable animal products	生產動物性產品，包括魚類與海產、肉類、蛋類、乳類及漁製品 Production of animal products including fish and seafood, meat, eggs, dairy and fish products.
			CII	易腐壞植物產品之加工 Processing of perishable plant products	生產植物性產品，包括水果與新鮮果汁、蔬菜、穀類、堅果及豆類 Production of plant products including fruits and fresh juices, vegetables, grains, nuts, and pulses.
			CIII	易腐壞動物與植物產品(混合產品)之加工 Processing of perishable animal and plant products(mixed products)	生產混合動物性與植物性之產品，包括披薩、千層麵、三明治、包餡餃、即食餐食 Production of mixed animal and plant products including pizza, lasagne, sandwich, dumpling, ready- to-eat meals.
			CIV	常溫下可保穩定產品之加工 Processing of ambient stable products	生產任何在常溫下儲存與銷售之食品，包括罐頭、餅乾、零食、油、飲用水、飲料、麵條、糖、食鹽 Production of food products from any source that are stored and sold at ambient temperature, including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt.
	D	生產動物飼料 Animal Feed Production	DI	飼料生產 Production of Feed	以來自單一或混合之食物來源生產飼料供餵食食用動物 Production of feed from a single or mixed food source, intended for food-producing animals
			DII	寵物食品之生產 Production of Pet Food	以來自單一或混合之食物來源，用於供餵食非食用動物之飼料之生產 Production of feed from a single or mixed food source, intended for non-food producing animals

餐飲 Catering	E	餐飲 Catering		製備、儲存及外送(若適當時)食品供在料理地點或在外圍單位食用 Preparation, storage and, where appropriate, delivery of food for consumption, at the place of preparation or at a satellite unit.
零售、運輸與儲存 Retail, transport and storage	F	經銷 Distribution	FI	零售/批發 Retail/Wholesale 供應食物成品給顧客 (零售通路、商店、批發商) Provision of finished food products to a customer (retail outlets, shops, wholesalers).
			FII	食品經紀/貿易 Food Broking/Trading 買賣食品，自辦或代理相關包裝 Buying and selling food products on its own account or as an agent for others associated packaging c
	G	提供運輸與儲存服務 Provision of Transport and Storage Services	GI	提供易腐壞食品與飼料之運輸與儲存服務 Provision of Transport and Storage Services for Perishable Food and Feed 供儲存與運送易腐壞食品與飼料之儲存設施與配送車輛相關包裝 Storage facilities and distribution vehicles for the storage and transport of perishable food and feed associated packaging c
			GII	提供常溫穩定之食品與飼料之運輸與儲存服務 Provision of Transport and Storage Services for Ambient Stable Food and Feed 供儲存與運送常溫穩定食品與飼料之儲存設施與配送車輛相關包裝 Storage facilities and distribution vehicles for the storage and transport of ambient stable food and feed Associated packaging c

輔助服務 Auxiliary services	H	服務 Services	提供生產安全食品有關之服務，包括供水、蟲害防治、清潔服務、廢棄物處理 Provision of services related to the safe production of food, including water supply, pest control, cleaning services, waste disposal.
	I	食品包裝與包裝材料之生產 Production of Food Packaging and Packaging Material	生產食品包裝材料 Production of food packaging material
	J	設備之製造 Equipment manufacturing	生產與開發食品加工設備與販賣機 Production and development of food processing equipment and vending machines
生物化學 Biochemical	K	(生物)化學品之生產 Production of (Bio) Chemicals	生產食品與飼料添加物、維他命、礦物質、生物培養、調味料、酵素及加工助劑、殺蟲劑、藥物、肥料、清潔劑 Production of food and feed additives, vitamins, minerals, bio-cultures, flavourings, enzymes and processing aids Pesticides, drugs, fertilizers, cleaning agents
<p>備註：</p> <p>群組作為已認證的驗證機構之認證範圍及認證機構見證驗證機構之認證範圍。</p> <p>a Clusters are intended to be used for accreditation scope of accredited certification bodies, and for accreditation bodies witnessing certification bodies.</p> <p>「農場包裝」指未經產品改質與加工之包裝。</p> <p>b “Farm packing” means packaging without product modification and processing.</p> <p>「相關包裝」指未經產品改質與加工以及未變更原始包裝之包裝。</p> <p>c “Associated packaging” means packaging without product modification and processing and without altering the primary packaging.</p>			

附表二 FSSC 22000 驗證範圍分類表

Annex 2 FSSC 22000 Certification Scope

標準文件 Normative document	類別 Category	類別細目 Detail
ISO 22000 , ISO/TS 22002-1 , FSSC 22000 附加要求 Additional FSSC 22000 requirements	C 類 食品製造 Category C Food manufacturing	CI：易腐爛動物產品加工 CII：易腐爛植物產品加工 CIII：易腐爛動植物產品加工（混合產品） CIV：常溫穩定產品加工 CI: Processing of perishable animal products CII: Processing of perishable plant products CIII: Processing of perishable animal and plant products (mixed products) CIV: Processing of ambient stable products